

CSIRO

Important information

For CSIRO staff: signing in with your Nexus account will allow you to discover additional collections and features.

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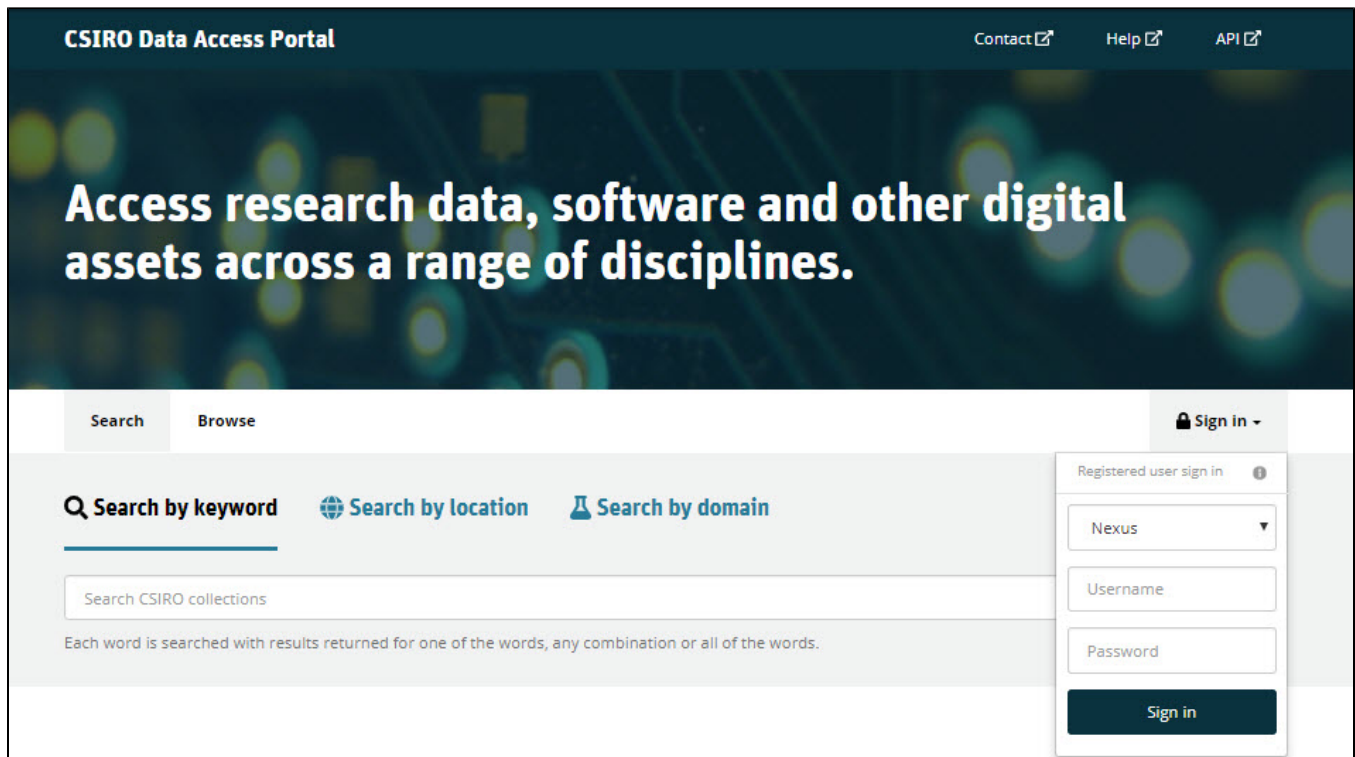
Overview

CSIRO staff members can use their Nexus account to:

- Find and download data, software or services
- Deposit data to create a new collection
- Manage and update a collection
- Approve a collection for publication

Sign in with a Nexus account

To log in with a Nexus account, click on the **Sign in** drop down at <https://data.csiro.au/> and select Nexus:



The screenshot shows the CSIRO Data Access Portal interface. At the top, there is a dark blue header with the text "CSIRO Data Access Portal" on the left and "Contact", "Help", and "API" with external link icons on the right. Below the header is a large banner with the text "Access research data, software and other digital assets across a range of disciplines." in white. Underneath the banner is a navigation bar with "Search" and "Browse" tabs. On the right side of the navigation bar is a "Sign in" dropdown menu. The dropdown menu is open, showing "Registered user sign in" with a help icon, a "Nexus" dropdown menu, and input fields for "Username" and "Password". A "Sign in" button is at the bottom of the dropdown. Below the navigation bar is a search section with three options: "Search by keyword", "Search by location", and "Search by domain". There is a search input field with the placeholder text "Search CSIRO collections" and a note below it: "Each word is searched with results returned for one of the words, any combination or all of the words."

If you are having difficulties signing in or don't have access to deposit functions access may have been disabled due to DAP's interaction with the Human Resource systems. Contact Research Data Service Support for assistance.

Find and download

Signing in with your Nexus account will allow you to discover additional collections and features.

You can find and download collections that are not publicly accessible. Access to a collection may be restricted to:

- All CSIRO staff
- A CSIRO team
- An individual employee

You will have access to additional options to [Download Data](#).

A locked padlock on the files or image gallery when signed in indicates the collection is restricted for another reason. It may have an embargo period or require you to contact the authors for permission.



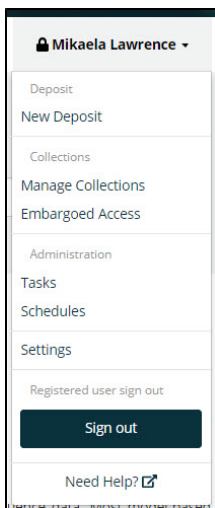
Deposit and approvals

Signing in with your Nexus account will allow you to access the deposit and approval modules in the original DAP user interface.

Alternatively, access these modules directly from the original DAP user interface <https://data.csiro.au/dap/>.

To access deposit and approvals:

- New deposit: Begin creating a new DAP collection
- Manage collections: Update or create a new collection by copying metadata from an existing collection
- Embargoed access: Lists all the embargoed collections that you have access to and when the embargo ends
- Tasks: Approve a DAP collection
- Schedules: Allows the data depositor to manage the schedules for their automated deposits
- Settings: Enter default settings for Business Unit, Team, WBS and/or storage locations to automatically populate when you create a new collection



Related pages

- [Find Data](#)
- [Download Data](#)
- [Deposit Data](#)
- [Manage My Data](#)
- [Approval Process](#)

Need help with the Data Access Portal? Please contact Research Data Service Support at researchdatasupport@csiro.au or phone: +61 2 4960 6086